



OFFICE OF THE PRINCIPAL  
GOVT. GANDHI MEMORIAL SCIENCE COLLEGE,  
CANAL ROAD, JAMMU-180002  
(A Constituent College of Cluster University of Jammu)



Prof. (Dr) Romesh Kumar Gupta  
Principal

Mobile : +91-9419104522  
e-mail : principalggm@gmail.com  
website : www.ggmsciencecollege.in

No : GGM/Sc/Coll/2326  
Dated 24/07/25

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR SUPPLY OF BOOKS TO GGM SCIENCE COLLEGE LIBRARY**

**Subject:** Expression of Interest (EOI) for empanelment of Book Publishers/Suppliers/Vendors of J&K UT for supply of books to Govt. Gandhi Memorial Science College Jammu Library.

The Principal Govt. Gandhi Memorial Science College Jammu invites "Expression of Interest" for empanelment of reputed Book Publishers/Suppliers/Vendors who are members of associate of Indian Publishers and Book Suppliers (AIPBS) or Federation of Publishers and Book Sellers Association of India (FPBAI) for supply of books to this college for the financial year 2025-2026.

Interested parties having requisite experience as mentioned in EOI notification at college website [www.ggmsciencecollege.in](http://www.ggmsciencecollege.in) are requested to submit their EOI with relevant supporting documents at this college. All necessary details including eligibility criteria terms and conditions and application form (Annexure-I) shall be obtained from either college campus or from college website.

EOI from eligible parties in sealed cover scribing the envelope with "Expression of Interest (EOI) for supply of books to college Library, Govt. Gandhi Memorial Science College Jammu" accompanied by a CDR of Rs.5000/- (Rupees Five Thousand only) should reach this office within 15 days of publishing of this notice in the newspaper along with Form-C issued by the Labour Department.

Prof. (Dr) Romesh Kumar Gupta  
Principal  
G.M. Science College  
JAMMU



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No : GGM/Sc/Coll/ 2326  
Dated 24/07/25

**EXPRESSION OF INTEREST FOR EMPANELMENT OF REPUTED  
BOOK PUBLISHERS/SUPPLIERS/VENDORS FOR FINANCIAL YEAR  
2025-2026.**

Dear Sir/Madam,

**SUBJECT:** Call for the Expression of Interest for empanelment of reputed Book Publishers/Suppliers/Vendors who are members of Association of Indian Publishers and Book Suppliers (AIPBS) or Federation of Publishers and Book Sellers Association of India (FPBAI) for procurement/supply of books to Govt. Gandhi Memorial Science College Jammu Library for the financial year 2025-2026.

As you may be aware, College Library, Govt. Gandhi Memorial Science College Jammu is an esteemed library for teaching and learning for students and faculty. We are in the process of empanelment of Book Publishers/Suppliers/Vendors for the financial year 2025-2026.

In this regard, Gandhi Memorial Science College Jammu intends to submit your "Expression of Interest".

**ELIGIBILITY CRITERIA**

Proof of the following mentioned supporting documents must be enclosed in support of the eligibility criteria and absence of any of them will render the vendors/suppliers ineligible for empanelment:

1. Book Publisher/Supplier/Vendor must be a regular service provider to at least one premium Government Institute of Jammu & Kashmir UT for Higher Education.
2. Registration of Federation of Publishers and Booksellers Association in India (FPBAI) for minimum five years.
3. Permanent Account No. (PAN) issued by the Income Tax Department.
4. Evidence of Income Tax clearance certificate of last three consecutive years.
5. Form-C issued by the Labour Department.



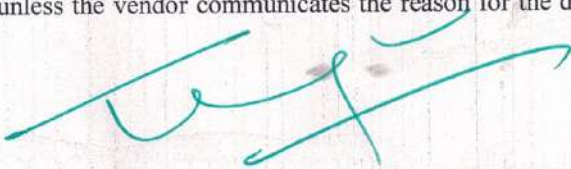
Note: The applicant should read all the terms and conditions properly before submitting the applications for empanelment.

### **General Terms & Conditions:**

1. The applications received after the due date and time will not be considered by the college.
2. All the pages of empanelment documents should be signed and stamped by the firm along with the application.
3. The application must be submitted along with CDR of Rs.5000/- (Five Thousand only) as security deposit drawn from Jammu & Kashmir Bank Ltd. in favor of Principal Govt. Gandhi Memorial Science College Jammu and security deposit will be returned to the supplier after the expiry of the empanelment period. However, in case of unsatisfactory performance during the empanelment period, security deposit will be forfeited.
4. The Firm/Vendor(s)/Book Supplier(s) will furnish self-declaration of an affidavit duly authenticated by 1st class magistrate that the Firm/Vendor(s)/Book Supplier(s) has not been debarred/blacklisted by any University/Institution/College/Government Organization.
5. The college reserves the right to reject or accept any or whole EOI without assigning any reason at any stage.

### **SPECIAL TERMS AND CONDITIONS:**

You are required to adhere to the below mentioned terms and conditions:

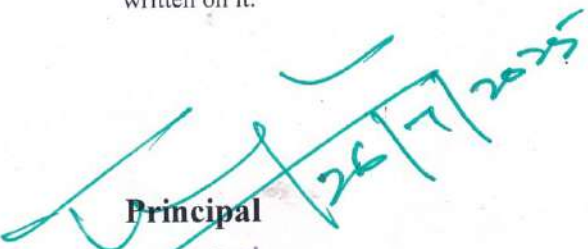
1. **DISCOUNT:** The eligible publishers/suppliers/vendors shall be empanelled for supplying books on the basis of maximum discount offered. However, in any case the minimum discount shall not be less than 20% on all types of books. If any supplier/vendor offers a higher discount, a meeting of library committee along with all the participating vendors in the empanelment process will be convened. If all the empanelled vendors agree to match the highest discount offered, they will also be considered eligible vendors.
  2. The purchase will only be through local vendors and also from those who are empanelled with Cluster University of Jammu.
  3. **CONVERSION RATES:** The supplier should submit necessary supporting documents/goods office committee (GOC) conversion rates for foreign books.
  4. **EDITION OF BOOKS:** Only latest edition of books shall be supplied.
  5. **ORDER ACKNOWLEDGE:** The order should be acknowledged within 15 days from the date of order.
  6. **PAPERBACK/HARDBACK:** If paperback editions are not available, then consult the library beforehand if you intend to supply hardback editions.
  7. **BOOK SUPPLY TIME:** The maximum time limit for supplying Indian Publication is 15 days and Foreign Publication is 30 days.
  8. **BLACK LISTING VENDOR:** Incase of non supply of books within the stipulated time for successively three times, the vendor will be removed from the empanelment and blacklisted for future supply, unless the vendor communicates the reason for the delay in supply with valid proof.
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8. **ORDER CANCEL:** Order would be treated as cancelled, if the books are not supplied within stipulated time period.
9. **PRICE PROOF:** The supplier shall provide Publisher's Price Proof/Publisher's Catalogue along with the supply of books in support of the price not printed on the books.
10. **TRANSPORTATION CHARGES:** Books must be supplied to the library . F.O.R and No other/extra charges are admissible.
11. **PAYMENT:** The final payment shall be made in Indian Rupees within stipulated time from date of receipt of the Invoice, through Online Mode in favour of your agency as per your invoice/s. The final invoices in triplicate shall be submitted along with a photocopy of your agency' PAN Card/GST details/ Bank Account details for the payment.
12. **REPLACEMENT COPY:** In case of Books, if any, received in mutilated/torn condition shall be replaced with a fresh copy.
13. **BILLING ADDRESS:** The bill(s) is/are to be addressed in the name of Principal Govt. Gandhi Memorial Science College Jammu.
14. **ARBITRATION:** In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate court at Jammu will have the jurisdiction to adjudicate upon the matter.
15. **MODIFICATIONS:** The college reserves the right to modify/change/delete/add any further terms and conditions prior to issue of agreement.
16. **CONTACT:** For any query contact the college librarian within working hours or send an email on "[principalggm@gmail.com](mailto:principalggm@gmail.com)".

All the vendors who accepts the above terms and conditions may submit their Expression of Interest (EOI) through Annexure-I on minimum discount quoted or higher discount offered for supply of books in a sealed envelope at mailing address:-

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Within 15 days after publishing of EOI notice in the newspaper with the subject, "Expression of Interest" for supply of books to college library, Govt. Gandhi Memorial Science College Jammu written on it.

  
**Principal**  
Principal  
G.G.M. Science College  
JAMMU



## **ANNEXURE-I**

### **Application form for empanelment of vendors for supply of Books/Periodicals for the financial year 2025-2026**

1. Name of the Firm \_\_\_\_\_
2. Registration No. of Federation of Publishers and Booksellers Association of India(FPBAI) \_\_\_\_\_  
(Please enclose a copy of the Registration Certificate)
3. Name of the Proprietor \_\_\_\_\_
4. Name of the Partner (if any) \_\_\_\_\_
5. Date of Establishment of Firm \_\_\_\_\_
6. PAN/GST No. of the Firm \_\_\_\_\_
7. Address \_\_\_\_\_
8. Phone No. \_\_\_\_\_ Fax \_\_\_\_\_ Website (if any) \_\_\_\_\_  
Cell No. of contactperson/s \_\_\_\_\_
9. Email \_\_\_\_\_
10. Security deposit details (to be deposited along with the document)
  - a. CDR No. \_\_\_\_\_
  - b. Dated \_\_\_\_\_
  - c. Rs. \_\_\_\_\_
  - d. Drawn on \_\_\_\_\_
11. Bank Account Details (Attach a documentary proof)
  - a. Name of the Bank \_\_\_\_\_
  - b. Branch \_\_\_\_\_
  - c. Account No. \_\_\_\_\_
12. IFSC Code \_\_\_\_\_
13. Discount Rate Offered for:
  - (a) Indian edition books \_\_\_\_\_
  - (b) Foreign edition books \_\_\_\_\_
14. Past Experience of books supplied along with proof \_\_\_\_\_

#### **Declaration:**

I/We do hereby declare that entries made in this application form are true to the best of my/our knowledge and belief. Further the above, terms and conditions are acceptable to me/us in letter and spirit.

Signature of Partners/Proprietors with Seal

Enclosures: