



OFFICE OF THE PRINCIPAL  
GOVT. GANDHI MEMORIAL SCIENCE COLLEGE,  
CANAL ROAD, JAMMU-180001  
(A Constituent College of Cluster University of Jammu)



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No : GGM/Sc/Coll/2858

Dated 30/09/2025

## Terms and Conditions for Educational Tours/Picnics 2025-26

### 1. Eligibility of Tour/ Picnic Operator:

The Tour/ Picnic Operator must have a minimum of five years' experience in conducting College Educational Tours and Picnics and must possess a valid Tour/ Picnic Operator Registration Certificate and GST Registration Number. The Tour/Picnic Operator must be from J&K-UT and possess a valid domicile certificate.

### 2. Submission of Tender:

The bid document must be submitted in the office of the principal within ten (10) days from the date of publication of the tender notice.

### 3. Earnest Money Deposit (EMD):

Each tender must be accompanied by a CDR of Rs. 10,000/- (Rupees Ten Thousand only), pledged in the name of the Principal, GGM Science College, Jammu, and payable at Jammu.

### 4. Opening of Tender:

Tender will be opened in the principal's office at 1:00 PM on the fixed date. In case the fixed date is a holiday, the tender will be opened on the next working day at the same time and venue.

### 5. Minimum Price Bid:

Price bid should be for a minimum of eighty (80) student per group. Superfast trains and deluxe buses must be arranged for journey and sightseeing.

### 6. Tour Authorization:

The tour operator shall not sublet the tour to any other firm or individual. The authorized agent must accompany the tour.

### 7. Life Insurance:

The tour operator must arrange Life Insurance for the entire tour group for the tour duration.

### 8. Hotel Arrangements:

All hotels must be centrally located with proper security. The number of hotel stay and journey days must be clearly mentioned in the itinerary.

Principal,  
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**9. Accommodation Details:**

Accommodation should be in Deluxe/3-star hotels, centrally located. Four students per room and Two staff members per room (with A/C) on a sharing basis, in a single hotel.

**10. Meal Standards:**

No deviation in meal menu and quality as decided by the Tour & Picnic Committee. Penalty of 20% of the total amount will be imposed for any deviation reported.

**11. Tour Schedule & Tickets:**

Tour is likely in December, January, or February (FY 2025–26). Confirmed train tickets must be submitted to the principal 10 days before journey.

**12. Payment Schedule:**

Payment shall be made via RTGS as follows:

25% at submission of confirmed tickets.

30%, 5 days before tour (through tour in-charge).

20%, 5 days after tour starts.

15%, 10 days after tour starts.

10%, 5 days post-tour, based on satisfactory report by tour in-charge/students.

**13. Celebrations:**

All festivals falling during the tour must be celebrated. One DJ party to be arranged on any festival day.

**14. Inclusive Sightseeing:**

Entry tickets to the following (if applicable) must be included in the package:

Palaces, Museums, Zoos, Gardens, Ferry Rides, Ramoji Film City, Wonderland, Chokshi Dhani, Mysore Palace, Vrindavan Garden, Jungle Safari, Mutanchery, Essel World, Water Kingdom etc. No extra payment shall be demanded from students.

**15. Validity of Rates:**

Approved rates will remain valid for one year from the date of signing the agreement.

**16. Safety of Female Students:**

Operator is fully responsible for the safety and security of female students throughout the tour (in trains, routes, hotels).

**17. Tour Itinerary Submission:**

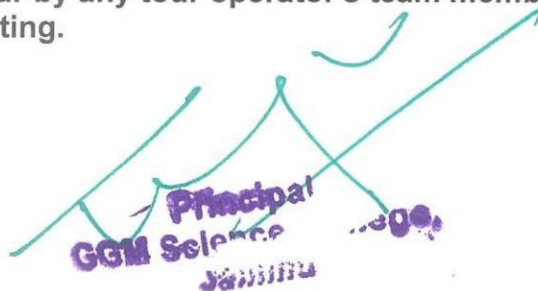
A detailed tour itinerary, with confirmed train tickets and duration of hotel/journey stays, must be submitted before departure.

**18. Local Tourist Guides:**

The services of local tourist guides must be arranged at sightseeing/monuments for student enrichment.

**19. Conduct & Behaviour:**

Any misconduct or misbehaviour by any tour operator's team member will lead to strict action/blacklisting.

  
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**20. Prohibition of Alcohol:**

No alcohol consumption by escorting staff or tour team members during the tour. Reports of such conduct from students will invite strict action as per law.

**21. Undertaking:**

The tour operator must submit an undertaking agreeing to all terms and conditions. Deviation will lead to financial penalty and/or blacklisting.

**22. Tender Rejection:**

The principal reserves the right to reject any or all tenders without assigning any reason.

**23. Medical Arrangements:**

A First Aid Box with general medicines must be carried for medical emergencies.

  
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